

Type your information on this application. Bring the UNSIGNED application to the Community Management Office, along with the application fee and most recent pay stub. Call for the fee amount.

Property code: _____

Application for address: _____

**Application for Rental
PLAZA PROPERTIES, Inc.**

If accepted as a resident, this application will become part of your lease. If this application is falsified in any manner, the Lease may become null and void at the discretion of Plaza Properties, Inc.

How did you hear about us? _____ If Resident, Please give Name _____
Have you previously resided with Plaza Properties? If yes: Community _____ Address _____

Applicant's full name: _____ DOB: _____ SS# _____
Drivers lic # _____ State _____ Marital Status _____
Phone# _____ Email _____
Spouse's full name: _____ DOB _____ SS# _____
Drivers lic # _____ State _____
Phone# _____ Email _____

Other occupants- All occupants over 18 are required to apply and qualify under the Criminal History criteria

Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____

Pet Information: Dogs are NOT PERMITTED at MANY of our properties (size and breed restrictions apply- see pet addendum)

Do you have a pet? Yes No If yes, what type of pet: _____ Size: _____ (lbs)

Residential History- if at present address less than five years, please include previous

Present Address
_____ City _____ State _____ Zip _____
Apartment Name _____ **or** Mortgage Holder _____
Address _____ City _____ State _____ Zip _____ Phone# _____
Move-in date _____ Move-out date _____ Monthly payment \$ _____
Reason for moving _____

Previous Address
_____ City _____ State _____ Zip _____
Apartment Name _____ **or** Mortgage Holder _____
Address _____ City _____ State _____ Zip _____ Phone# _____
Move-in date _____ Move-out date _____ Monthly payment \$ _____
Reason for moving _____

PLEASE ANSWER BY CHECKING YES OR NO AND INITIAL

Have you or your co-applicant ever been threatened with an eviction, received a notice to leave a rental property or a 3-day notice to leave, pursuant to Ohio Revised Code Section 1923.04, from a leased premises?

Yes No _____ initials Yes No _____ initials

Have you or your co-applicant ever been convicted of, or plead guilty or no contest to, any criminal offense(s) (other than a minor traffic violation) or had any criminal offense(s) disposed of other than by acquittal or finding of "not guilty"? Yes No _____ initials Yes No _____ initials

Have you or your co-applicant ever been convicted of a sexual offense that requires mandatory address registration with any Federal, State or Local law enforcement agency?

Yes No _____ initials Yes No _____ initials

Do you or your co-applicant have charges pending against you for any criminal offense(s)?

Yes No _____ initials Yes No _____ initials

Employment History Verification of income is required

Present Employer:
_____ Address _____ City _____ State _____ Zip _____
Phone# _____ Employment Date _____
Position: _____ Supervisor _____ Net Monthly Income \$ _____

Spouse's Employer
_____ Address _____ City _____ State _____ Zip _____
Phone# _____ Employment Date _____
Position: _____ Supervisor _____ Net Monthly Income \$ _____

Previous Employer
_____ Address _____ City _____ State _____ Zip _____
Phone# _____ Employment Date _____
Position: _____ Supervisor _____ Net Monthly Income \$ _____

Personal References

In case of emergency, contact: _____ Relationship _____ Phone # _____
Please list 3 other personal references:
Name _____ Relationship _____ Phone # _____
Name _____ Relationship _____ Phone # _____
Name _____ Relationship _____ Phone # _____

Credit Information:

Bank Name: _____ **Branch:** _____
 Do you have a savings account? Yes No Checking account ? Yes No
Auto Loans:
 Loan company: _____ Mo.Payment \$ _____ year _____ make/model _____
 Loan company: _____ Mo.Payment \$ _____ year _____ make/model _____
Name(s) Credit Cards:
 1.) _____ 3.) _____
 2.) _____ 4.) _____

Have you or your co-applicant ever declared bankruptcy? Yes No _____ initials Yes No _____ initials
 If yes, please explain _____

Vehicle Information:

Year _____	Make/Model _____	Color _____	License tag # _____
Year _____	Make/Model _____	Color _____	License tag # _____

The management relies on the information given above to be complete and accurate in order to process your application in a timely manner. *Any false statements, misrepresentations, inaccurate information or failure to supply the data requested above may serve as a rejection of your application or grounds for an eviction action if later discovered to be false, misrepresented, inaccurate or incomplete information.* By signing the application you are authorizing the use of any credit reporting/screening agencies to verify credit and validate accuracy of all information recorded above. *Your signature authorizes the management and the credit reporting/screening agencies to later exchange credit information for collection or skip tracing purposes.* I/We provide \$ _____ as a non-refundable screening fee, on the premises listed below. Under no circumstances will screening fee be returned to the applicant(s).

I/We understand that the security deposit will be retained by the management if this application is approved and I accept the terms of the approval and I am unable to fulfill the conditions of occupancy. I/We acknowledge that the Landlord will suffer damages as a result of the processing of this application and holding the specified unit off the market.

I/We acknowledge that the security deposit will be retained by management, if management is not able to return and/or the deposit is not picked up within 30 days from the date indicated on this application. All personal checks will be marked VOID and returned/ or destroyed if not picked up within 30 days of the date indicate on this application.

THE SECURITY DEPOSIT MUST BE PAID IN FULL WITHIN 48 HOURS AFTER THE APPROVAL OF THE APPLICATION. THE DEPOSIT WILL BE NON-REFUNDABLE IF APPLICANT(S) DECIDES TO CANCEL HIS/HER APPLICATION AFTER BEING ACCEPTED.
INITIALS _____

IT IS UNDERSTOOD BY THE APPLICANT(S) THAT THIS APPLICATION IS PRELIMINARY ONLY AND INVOLVES NO OBLIGATION OF THE OWNER OR OWNER'S AGENT TO APPROVE THIS APPLICATION OR TO DELIVER OCCUPANCY OF AN APARTMENT.

I/We understand that occupancy of the apartment is limited to persons identified on this agreement. I/We remain responsible for all occupants, guests and invitees to my apartment. Management shall have the right to terminate any lease if any occupant is not approved per this application. I/We warrant that all of the representations in this application are true and correct. I/We agree to submit to Lessor valid photo identification (such as a state driver's license or acceptable alternative).

In compliance with the Fair Credit Reporting Act, I/We understand that a consumer credit report will be made which may include information as to my character, general reputation, personal characteristics and mode of living. The nature and scope of the investigation requested may include information obtained through personal interviews concerning residence verification, marital status, number of dependants, employment, occupation, habits, reputation and mode of living.

Signature _____ Date __/__/__ Signature _____ Date __/__/__

I acknowledge receipt of Lead Paint Disclosure information _____ initials _____ initials

Office Use Only

Application taken by _____ Today's Date _____ Time _____

Community _____ Address: _____

Type Apartment _____ Monthly Rent \$ _____

Security Deposit \$ _____ Amount Received \$ _____ Balance due \$ _____

Application Fee Collected \$ _____

Occupancy date: _____ Lease starting date: _____ Lease term: _____

Special Comments: _____